

James C.

41

Acting Deputy, Ministry of Education, Toronto

Nov 1915

Please address any reply to "THE
DEPUTY MINISTER, Department of
Education, Toronto," quoting also
Number and Date.

(Form 50A—30,000—September, 1912).



ONTARIO
DEPARTMENT OF EDUCATION

Toronto, May 20th, 1915.

Dear Sir,-

I am directed by the Minister of Education to supplement as follows his recent communications to you in regard to the establishment of a one year course in Household Science at the University:

(1) The enclosed Syllabus, of which the Minister has approved after consultation with Dean Pakenham and Miss Laird, he now transmits for insertion in the Calendar of the Faculty of Education.

(2) He is willing to pay the \$4 fee per student for the course in Physical Culture.

(3) As the estimated attendance at the one year course which he submitted in his recent application was based on the maximum annual number of applicants for admission to the Household Science course at Guelph and as the coming session at Toronto will enable both this Department and the University to estimate more accurately than at present the probable future attendance, the financial arrangement just made for the coming session may thereafter require to be modified accordingly for future sessions.

(4) Any agreement in regard to the aforesaid course made between the University and this Department should be terminable after one year's notice by either party thereto.

I have the honour to be,

President Falconer, C.M.G.,
University of Toronto,
Toronto.

Your obedient servant,

S. H. James
Acty Deputy Minister of Education.

COURSE FOR ORDINARY CERTIFICATES IN HOUSEHOLD SCIENCE

GENERAL INFORMATION

In April, 1915, the Board of Governors of the University of Toronto decided that the Faculty of Education would conduct, in behalf of the Ontario Department of Education, a one year's course for the training of candidates for Ordinary Certificates in Household Science. The course will be given in the Household Science Building on Bloor St. This building contains well-equipped and well-ventilated lecture-rooms, laboratories, reading-room, and gymnasium. The instructors will be members of the staff of the Faculty of Household Science.

The first session of the course will open September 28, 1915, and close May 31, 1916. The final examinations will be held in May, 1916. Applications for admission to the course should be made to the Secretary of the Faculty of Education, University of Toronto, not later than September 28.

BOARD AND LODGING

Lodging and board are readily obtainable in private boarding houses within convenient distance of the University at a cost of from four dollars per week upwards, for lodging with board; or rooms may be rented at a cost of from one dollar per week upwards, and board obtained separately at reasonable rates. A list of accredited boarding houses is kept by the Secretary of the Faculty of Education, the Lady Superintendent of University College, the Secretary of the Young Women's Christian Association, and the Dean of Annesley Hall, and students are recommended to consult them with reference to the selection of suitable accommodation. In addition the following residences offer suitable accommodation at reasonable rates: Queen's Hall, Annesley Hall, South Hall, St. Hilda's College.

TERMS OF ADMISSION.

A candidate for admission to the course for the Ordinary Certificate in Household Science should make application on a form to be obtained from the Secretary of the Faculty of Education and should submit with this application:

- (1) A certificate from a competent authority that she is a British subject.
- (2) A certificate from a clergyman or other competent authority that she is of good moral character.
- (3) A certificate from a physician that she is physically able for the

work of a teacher and, especially, that she is free from serious pulmonary affection and from seriously defective eyesight or hearing.

(4) A statement signed by herself to the effect that she intends, when opportunity offers, to teach the subject of Household Science.

(5) One of the following:

(a) A Second-Class or First-Class Public School or a High School Assistant's Certificate.

(b) A Kindergarten-Primary or a Kindergarten Director's Certificate together with Normal Entrance or Faculty Entrance Certificates (in full).

COURSE OF STUDY

The Course of Study for the Ordinary Certificate in Household Science is covered in one college session and includes the following:

PART I.

FOOD AND FOOD PREPARATION.

(1) The manufacture, comparative cost, and nutritive value of food materials.

(2) The scientific principles underlying methods of preparation, and the application of these principles in preparing common food materials. The laboratory work under this heading will include considerable practice, with the purpose of developing skill in handling materials and utensils.

(3) Dietary standards, balanced rations, the construction of dietaries, the serving of meals.

HOUSEHOLD MANAGEMENT AND HOUSECRAFT

(1) The care of the house; a study of the cleaning of metals, woods, and textiles (including laundry-work).

(2) Sanitation; the effect of environment on health; the sanitary control of surroundings; the disposal of waste.

(3) The hygienic and artistic furnishing of a house; the cost of furnishing.

(4) Emergencies; bandaging; home care of the sick.

SEWING

(1) Hand sewing; simple and advanced stitch forms with their applications.

(2) Machine sewing and the care of the machine.

(3) Use of patterns.

METHODS IN HOUSEHOLD SCIENCE

The aims in teaching Household Science; the scope of Household Science; its relation to other subjects; methods of presenting Household Science to children, etc.; the planning of Household Science courses; discussions relating to equipment; cost of lessons; etc.

ELEMENTARY APPLIED CHEMISTRY

The chemical nature of foods. There will be a short course of lectures on certain principles of organic chemistry and of biochemistry, necessary for the understanding of the composition of foods and of their physiological value, and elementary lectures and laboratory work on the more important aspects of the composition of foods and the changes which they undergo in digestion, putrefaction, etc. Students in this course will be expected to have a knowledge of elementary inorganic chemistry.

PART II.

Observation and Practice Teaching will be provided in the Public and High Schools of Toronto and will include a minimum of six practice lessons per student with an equal number of periods for observation lessons.

EXAMINATIONS

(1) Candidates for Ordinary Certificates shall pass in each of Parts I and II under the following conditions:

(a) PART I.

The following shall be the subjects in Part I with the maximum value for each subject:

Foods and Food Preparation	(400)
Household Management	(200)
Sewing	(200)
Elementary Applied Chemistry	(200).

The standing of candidates in the subjects of Part I will be determined by the sessional records and the final written examinations.

The sessional records, to which shall be allotted one-half the maximum value assigned above to each subject, shall consist of the oral, written, and practical tests given therein throughout the session.

The final written examinations, to which shall be allotted the remaining half of the maximum value assigned above to each subject, shall include the following papers:

Foods and Food Preparation and Household Management, 2 papers each.

Sewing and Elementary Applied Chemistry, 1 paper each.

On each paper in these subjects (except Elementary Applied Chemistry) there will be one or more questions on Methods in Household Science.

The pass standard in Part I shall be 40% of the marks assigned to the sessional records in each subject and 40% of the aggregate marks for each subject and 60% of the aggregate of the marks for the Part.

(b) PART II.

The standing of candidates in Part II shall be determined wholly by the sessional records. For this purpose the maximum value assigned to practice lessons shall be 300, and to observation lessons, 100.

The pass standard in Part II shall be 60% of the aggregate of the marks for the practice lessons and the observation lessons.

(2) Candidates who fail in Part II or fail to obtain 40% of the marks assigned to the sessional records in each subject of Part I must repeat the session if they wish to qualify for the Ordinary Certificate. Candidates who fail in Part I but who obtain the required minimum of 40% in the sessional work of each subject thereof may qualify for the Ordinary Certificate in any subsequent year without attending again by repeating the final written examinations, and complying with the pass standards defined above, the marks of their sessional records being again taken into account in determining the result.

ATTENDANCE

Regular and punctual attendance is compulsory.

Students who in the opinion of the staff are unduly deficient in scholarship or whose conduct or progress or general health is unsatisfactory may be dismissed from attendance at any time during the session.

FEEES

(1) The annual fee, which shall include tuition, laboratory supplies, physical culture, and the use of the library of the Household Science department, shall be \$25.00.

(2) At the beginning of the session, a deposit of \$2.00 will be required in each of the departments of Household Science and Elementary Applied Chemistry. These sums, less the cost of equipment and apparatus that may have been destroyed, will be returned at the close of the session.

(3) If a student who has been granted an Ordinary Certificate teaches the subject of Household Science in a school in the Provincial system during the year following the examination, the fee of \$25 will be returned to her on the report to the Minister of Education by the Inspector of Household Science that the work has been satisfactorily performed. Such applications should be made to the Deputy Minister of Education at any date during the ^{month of} ~~first week~~ in June.

GENERAL

A candidate who takes the course and passes the examinations therein prescribed above shall be entitled to an Interim Ordinary Household Science Certificate which shall be valid in these subjects in any Public, Separate, or High School of the Province and will be made Permanent on the report of the Inspector or Inspectors concerned that the holder thereof has taught successfully the subjects thereof for at least two years.

The Interim Certificate may be renewed under conditions satisfactory to the Minister.

Note: The requirements in regard to the Specialists' Certificates for teachers in Collegiate Institutes are set forth in the High School Regulations, and the requirements for teachers of Household Science in the new Agricultural departments, in the Syllabus of Studies thereof.

May 25th, 1915

C. M. James, Esq.,
Acting Deputy Minister of Education,
Toronto.

Dear Sir:

I have received the communication from the Minister of Education with regard to the one year course in Household Science at the University. The considerations that you put before me in your letter I am taking note of.

Yours sincerely,

President.